

Carolyn Clark Elementary School  
SSC/ELAC ~ **Agenda MINUTES**  
March 7, 2018 @ 4:00 PM in C104

1. Call to Order – Michelle called the meeting to order at 4 pm
2. Cheryl made a motion to approve the December 6<sup>th</sup>, 2017 minutes and Parminder second the motion.
3. Gina reported on the 1/31/18 DELAC meeting. Lida Gaines from CNS presented on school nutrition. Healthy Living & Nutrition. This was the same topic & presentation as the last DAC meeting that Cheryl attended. Lida spoke about rotating the salad bar between all 15 of the elementary schools. The middle schools have a standing salad bar. We spoke of any data around the salad bar, like where (what school) the salad bar does “better” based on waste, left over, interest level... etc. Possible survey to find our pertinent information. Since we last met, it was made public that the salad bar has been discontinued. Someone from the County Office of Ed presented on the program a “Healthier You!” Third grade said they might look into this to go along with their project. I put the flyer, card and information in Cheryl’s box.

Gina and Nicole attended the 2/28/18 DAC/DELAC meeting where the instruction team presented LCAP Updates & “Profile of a Learner” and asked for Stakeholder Feedback. There was an activity that the group did, followed by a group discussion. This is the same presentation that Ruth Stephens-Radle and Denise Williams came to do for the staff, SSC, and afternoon parent coffee (*\*afternoon parent coffee did not have as big of a turn out as the morning.*)

**4. SSC: 3/7/18 (Topic: School Budget) – This was the incorrect topic on the agenda. It was supposed to say Comprehensive School Safety Plan (CSSP).** This was the main topic for meeting. We went over Components 1 & 2 in the safety plan (People & Programs and Facility.) We went line by line of what is implemented, strengths and areas of improvement. Much of the data is generated through surveys, such as Youth Truth, and Mental Health (staff, students, and parents.) There was a question about one of the acronyms used under surveys being analyzed for data UMIRS. This is a district/county survey that is related to a “dangerous activities report”. Based on a few tweaks and recommendations by the members of the council that attended, the CSSP was approved/adopted, i.e. Remove Safety Patrol because of liability, locking gates added, city flashing lights, security cameras recording, and fake signs. It’s a living document and can always be updated and will wrap around to the

spring of 2019. After the revisions were made a pdf was sent to the council with a list of the appendices that are attached to back.

5. Old Business - nothing

6. New Business – We’ve been asked to apply for California Distinguished School.

Application is due by midnight on March 12<sup>th</sup>.

7. Other/Open Business – Portal Visits at Bull Dog Tech (Meeting went over – share out next time.)

8. Upcoming DAC/DELAC & SSC meetings...

- DAC: 3/21/18 (Topic: ELs & Other Students w/ Special Needs... What can be done?) – Arthi & Gina
- DELAC: 3/28/18 (Topic: Instruction for ELs, New Assessment: ELPAC, Instructional Materials) – Sue & Gina
- **SSC: 4/11/18 (Topic: Budget Meeting) – It was decided that in lieu of this meeting, we could attend the budget meeting given by Superintendent Kathy Gomez and CBO, Nelly Yang on March 13<sup>th</sup>, at Norwood Creek at 3:30 pm. At our next SSC meeting, we can discuss the implications of the district’s financial standing and how that is impacting our site budget.**
- DELAC: 4/25/18 (Topic: Reclassification Home Language Survey) – Gina
- DAC: 5/2/18 (Topic: 21st Century Skill Building, Enrichment & Extra Curricular, Needs Assessment) – Michelle
- **SSC: 5/9/18 (Topic: TBD \*Budget, Reflection & Goal Setting)**
- DELAC: 5/30/18 (Needs Assessment, Parent Engagement Policy, Safety parking/driving) – Nicole & Gina

9. Adjourn