Carolyn Clark Elementary School

SSC/ELAC

**Agenda MINUTES/NOTES**

November 14, 2019 @ 3:00 PM

Room C103

In Attendance: Gina Fierro, Cheryl Connolly, Michelle Rojas, Rick Gascon, Joe Fierro, Delma Juarez and Mandeep Jhajj

1. Call to Order at 3 pm
2. Creating Norms – We created agreed upon norms as a council
3. Approval of Minutes from May 2, 2019 – Michelle approved and Cheryl seconds the motion.
4. Review and approve SSC/ELAC By-Laws – Gina went over the By-Laws and highlighted any changes. Gina pointed out to the council that we can vote and make approvals via email. Everyone agreed to that. Sue approved the By-Laws and Delma second.

5. Establish roles…

 Chairperson – Michelle Rojas

DAC Rep. – Michelle Rojas

Alt. Rep. – Council members will alternate attendance at these meetings based on interest level of the topics, so that the responsibility doesn’t fall on just one person.

Secretary – Kerry Principi

6. Report out on any DAC/DELAC meetings attended to date.

 10/16 – DAC/DELAC Training – Gina went over the training packet briefly and will upload it to a shared Google drive or email it to the council.

 10/30 – DAC/DELAC Strategic Plan & LCAP/Data Analysis – Gina reported on Assistant Superintendent Dan Deguara’s presentation on the LCAP (based on the Strategic Plan), and the projected 12 million dollar deficit looming over our district 3 years out. Dan spoke to college and career ready, the Profile of a Learner and the notion of our students leaving us prepared for high school and beyond. Dan talked about school consolidation and the process we, as a district have to go through to get there. Multiple meetings will be needed to come to a recommendation that the board will need to approve on February 13, 2020. Dan shared data around proficiency 🡪 35% of the ELLs district wide are not reaching proficiency in ELA. Mr. Deguara also talked about the upcoming YouthTruth survey that staff, students and parents take around school safety, climate and culture. Results due back from that survey in mid February.

7. Set meeting dates and times for the year & divide up district meetings based on topics. *\*DAC & DELAC meetings are from 6 to 7 pm at the District Office. Light snacks are provided; no daycare*

* Upcoming SSC/ELAC meetings at 3 pm in C103…

 3/12/20

 5/7/20.

* Upcoming District meetings at 6 pm in the Teacher Center at the District Office…

 1/19/20 – DAC: TITLE III Update – Gina

 1/29/20 – DELAC: TITLE III Update – Michelle & Gina

 2/26/20 – DAC: LCAP Update – Cheryl

 3/11/20 – DAC: Support Student Learning – AJ

 3/25/20 – DELAC: Designated/Integrated ELD – Gina

 4/29/20 – EL Master Plan – Gina

 5/6/20 – Extra Curricular Activities, Parent Engagement, EL Data, & Needs Assessment – Sue

 5/20 – Needs Assessment & Models of High Performing Schools - Michelle

8. ELD – English Language Development through Designated and Integrated ELD Instruction. Clark has104 English Language Learners. Went over the Reclassification Guidelines.

9. Review Budget – Gina shared our budget in comparison to the other schools in our district.

General Budget - $46,293

Supplemental Budget - $20,235

Technology Budget - $0

Collaboration Budget - $0

Title 1 Budget - $0

Title III Budget - $6,116

Total - $72,644

Reviewed balance with the council.

10. Old Business – PTA & School did a joint fundraiser in October with the Fun Run and split about $20K.

11. New Business – School Comprehensive Safety Plan and School Plan will need to be reviewed and approved by this council at an upcoming meeting, or via email.

12. Other/Open Business – none at this time

13. Adjournment – 3:51 pm