

**Measure H Parcel Tax
Citizen's Oversight Committee Meeting
Evergreen Elementary School District
March 2, 2015**

Meeting Minutes

Meeting held at District Office Technology Learning Center (3188 Qimby Road, San Jose, CA 95148) at 9:00am. Attendees: Dan Deguara (Assistant Superintendent), Cat Urbas, Kent Campbell, Helen Tran.

1. *Call to Order (Dan Deguara)* at 9:15am: around table brief self-introduction
2. *Review and approve Measure H by laws (Dan Deguara):*
 - This is a continuation of Measure T last year
 - Certificate of Election Results: 5 years term and each bullet point
 - Review of Citizen's Oversight Committee Procedures, Policies, and Guidelines: committee's duty is to verify the expenses of Measure H's fund
3. *Committee to designate Chair:* Kent Campbell volunteered and was unanimously approved
4. *Committee to designate Representative for Board Meetings:* Cat Urbas volunteered and was unanimously approved
5. *Committee to designate Secretary:* Helen Tran volunteered and was unanimously approved
6. *Instructional Programs funded by Measure H (Dan Deguara)*
 - Reviewed Parcel Tax Budget FY 14-15: explanation of each item of Expenses table
 - Reviewed and explained FTE of 13.22 (Class Size Reduction) is a virtual employee number

Next Meeting: Monday May 4, 2015 at 9:00am (same location)