

**Meeting Minutes of Measure EE Parcel Tax  
Citizens' Oversight Committee Meeting  
Evergreen Elementary School District  
Monday, October 12, 2020**

The Meeting was held online via Zoom Meeting due to Coronavirus Shelter In Place Ordinance at 10:00 a.m.

Attendees: Pamela Kinsley (Committee Chair), Gao Tu (Secretary), Anupam Prasad (Committee Member), Shaishav Vahia (Committee Member), Debbie Ashmore (Assistant Superintendent), Mary Stark (Interim Chief Business Officer), Kim McNiven (Business Service).

Call to Order (Debbie) at 10:00 a.m.

- I. Roll Call and Introduction by Debbie Ashmore: Debbie Ashmore, Mary Stark, Kim McNiven, Anupam Prasad, Gao Tu, Pamela Kinsley and Shaishav Vahia were presented.
- II. Committee Officer Election: Debbie Ashmore is elected Committee Chair, Gao Tu as Secretary and Anupam Prasad as Measure EE representative. Fully approved by committee members presented.
- III. Approval of Measure EE Citizens' Oversight Committee Minutes
  - Review and approved meeting minutes of Measure EE Parcel Tax May 4, 2020. (Anupam Prasad was absent).
- IV. Measure EE Parcel Tax Budget 2019-20 as of June 30, 2020 presented by Mary Stark:
  - Discussed was the Expenses and Revenue
  - Discussed was the surplus due to Coved-19
  - Discussed was the plan to present to School Board in November.
    - Recommendation to School Board: Using surplus to improve music instruments availability to all students. (Purchase new instruments)
    - Recommendation to School Board: Increase music instrument repair funding.
    - Translation service for music instruction was discussed and decided not to move forward.
- V. Future Meeting:
  - Next meeting scheduled for November 2, 2020 at 10:00 a.m.

Meeting adjourned by Debbie at 11:03 a.m.