



Evergreen School District

From strong roots grow bright futures

**Measure M Bond
Citizens' Oversight Committee Meeting
January 22, 2018
9:00 a.m. – 10:00 a.m.**

PUBLIC NOTICE

**District Office
Superintendent's Conference Room
3188 Quimby Road
San Jose, CA 95148**

AGENDA

- I. Call to Order
- II. Auditors Report
- III. Update on Work in Progress
- IV. New Business
- V. Public Comment
- VI. Next Meeting
- VII. Adjournment



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Measure M Bond Citizen's Oversight Committee Meeting Minutes

Date: 11/20/2017

Time: 9:00 AM

Location: District Office- Superintendent's Conference Room

Committee Members Present:

Gordon Lee

Laura Luu

Burton Smith

Nancy Vierra

Melanie Dovano Volpicella

District Staff Present:

Michael Butler

Rick Navarro

Trudy Tran

I. Call to Order

The meeting was called to order by Melanie Dovano Volpicella at 9:07 am. This was the 9th meeting of the Measure M Bond Citizen's Oversight Committee.

May, 2017 Meeting Minutes- ?

II. Update on Work in Progress

Lobo School of Innovation (LSI)

occupancy expected January 2018- 2 story building-7th graders lower level, 8th grade upper level

Cedar Grove- COMPLETED, 3 months ahead of schedule

site-work finishes to be completed 12/22/2017

Upcoming Projects- Planned for approval in January 2018 with bidding process for March/April 2018:

Kindergarten expansion in design process for:

(All day program.)

Evergreen

Norwood Creek

J.F. Smith

Carolyn Clark

Stem classroom:

(Acceleration of project to be completed Fall 2018.)

Katherine Smith

O.B. Whaley

Holly Oak

J.F. Smith

Carolyn Clark

Child Nutrition Services (CNS)- facility renovation est. \$8M; built 1993-1994; central kitchen currently has obsolete equipment with replacement parts no longer available; new HVAC system to replace swamp coolers

Cadwallader- ADA compliance upgrades; roof replacement as not to code and eaves are rotting

Silver Oak- roof

III. Confirmation of Officers

Burton Smith- President

Melanie Dovano Volpicella- Board Representative

Nancy Vierra- Secretary

Gordon Lee will be departing committee effective at this meeting, 11/20/2017. Ideally, committee should find 2 additional members.

III. Review of Measure M Expenditures

distributed to all present committee members: Financial Activity Report Q3 2017 Calendar Year (07/01/2017 to 9/30/2017) (FAR)

Detailed General Ledger Q1 2017 Fiscal Year (07/01/2017-09/30/2017) (DGL)

Expenditures by Site Q1-Q3 2017 Calendar Year (01/01/2017 to 09/30/2017 (EBS)

Bond Measure M is accounted for on calendar year basis. Evergreen School District operates on a fiscal year calendar.

Budgeting of bond funds is directed by Evergreen School District Board of Trustees.

Committee reviewed expenditures by school site. Description of all expenditures over \$10K detailed on FAR.

Project Priority is based on keeping the assets of school district in good condition, addressing code issues, and needs of school district to maintain a safe and educational environment. School Accountability Report Cards (SARC) mandated by Williams Act and Facilities Investigation Reports identify needs of district. The community polling and input is considered.

School district has found that contracting work for fall is less expensive than the summer months.

Facilities Master Plan and update of construction projects will be presented at February 2018 Board of Trustees Meeting.

\$8M left from the first \$50M in bonds sold; Measure M provides up to \$100M.

Evergreen School District facing a deficit. District looking at Prop. 39 improvements and funding to provide energy savings.

Energy consultants have suggested HVAC(over 500 units district wide) and lighting improvements along with solar projects. District looking for \$2.7M for improvements from state. Facilities Advisory Committee (FAC) has recommended 2 schools for closure: Dove Hill (currently 200 students) and Laurelwood (170 students.) An estimated min. \$400K savings per school closing; most districts save more.

District is not recommending any program changes or layoffs. District proposal represent \$1.2M in ongoing savings.

Board of Trustees make decisions regarding school closures.

Oversite Committee reviewed financial reports, particularly noting:

District Program Administration expenditures including director salary and benefits.

Additional expenditures:

Leyva- HVAC replacement and fire alarm upgrade

Matsumoto- carpeting and stucco

Cedar Grove- payments to contractor Swenson Associates for both Phase 1 and 2

VII. Next Meeting

Monday, January 22, 2017 at 9am.

VIII. Adjournment

The meeting was adjourned at 10:10 am.