



Evergreen School District

From strong roots grow bright futures

**Measure M Bond
Citizens' Oversight Committee Meeting
September 23, 2015
9:00 a.m. – 10:00 a.m.**

PUBLIC NOTICE

**District Office
Superintendent's Conference Room
3188 Quimby Road
San Jose, CA 95148**

AGENDA

- I. Call to Order
- II. Review and Approval of June 10, 2015 Meeting Minutes
- III. Review of Measure M Expenditure Report
- IV. Update on Work in Progress
- V. New Business
- VI. Public Comment
- VII. Next Meeting
- VIII. Adjournment



Evergreen School District

From strong roots grow bright futures

Measure M Bond Citizen's Oversight Committee Meeting Minutes

Date: 9/23/2015

Time: 9:00 AM

Location: District Office- Superintendent's Conference Room

Committee Members Present:

Sabya Das

Laura Luu

Gordon Lee

Burton Smith

Nancy Vierra

Melanie Dovano Volpicella

District Staff Present:

Rick Navarro

Dave Sinclair

Trudy Tran

I. Call to Order

The meeting was called to order by Melanie Dovano Volpicella at 9:05 am. This was the second meeting of the Measure M Bond Citizen's Oversight Committee.

II. Review and Approval of June 10, 2015 Meeting Minutes- unanimously approved

III. Update on Work in Progress by Dave Sinclair

Cedar Grove- developer selection process

- design completed & approved
- selection of developer currently underway, narrowed from 5 to 3, additional interviews to take place October 12 & 13, 2015.
- bids will be reviewed March/April 2016
- exterior building & parking lighting change to LEDs, 2-3 year return on expenditure
- looking at 200KW Sunpower system, should be contained on roof, goal is a net zero energy cost balance energy cost of PV system with the out of pocket cost for PV system, est. \$1-1.5 M, 15-20 yr. payback no Measure M funding, Prop. 39 offers incentives for net zero achievement
- construction to start May/June 2016, est. 2 years of construction

Next Evergreen School District Board meeting presentation of Cedar Grove plans

Lobo Tech: New Tech School on Quimby Oak campus- currently in the planning stages

- STEM learning environment, modeled like Bulldog Tech on Leyva campus
- construction for new 2 story building along with modernization of Quimby front office and fencing for security
- 300 student capacity(to be confirmed,) application process for attendance
- construction to start Fall 2016

Evergreen Elementary & Silver Oak- in design process

- 2 classrooms for STEM learning environments
- fast planning/completion; Division of the State Architect (DSA) review in Nov. DSA was set up under the "Field Act" established design standards, quality control procedures & requires schools be designed by registered architects & engineers who submit plans & specifications to State Architect

-open early 2016

JFSmith, Millbrook, Montgomery- in design process

-shade structures, lunch space outdoors

Matsumoto- in progress

-after safety review per recommendation of Measure M Committee panic gates will be added to campus
-double stairs between lower grade outer buildings and kindergarten wing
-between sixth grade wing & fenced storage area
-access to school campus will be forced thru the main office

KRSmith, OBWhaley- in approval process

-at DSA
-adding windows for natural light
-additional funding from Prop 39 for energy efficiency, replacement of heat pumps for portables

Chaboya- completed

-new roof, 20 year warranty
-school just had 25th anniversary

Dove Hill- completed

-El Nino prep

Millbrook- completed

-restroom renovation added to larger project, based on evaluation of need

Decision of projects & priority based on Bond Measure items, recommendation of architects hired to do a needs assessment, building staff, principals, & community input

IV. Review of Measure M Expenditure Report by Trudy Tran

Distributed to all committee members:

Evergreen School District Expenditures by quarter for 2015

Financial Activity Report, 2nd Quarter of 2015 (from 5/22/15 to 6/30/15)

Measure M expected expenditure \$50M in 2.5 years

Committee requested expenditure report and financial report match in terms of time period for easier reconciliation

Committee inquired about DSA charges, informed that DSA charges are based on % of cost of project

Committee was informed that committee can only inquire about expenditures > \$10K

V. New Business/Committee Discussion

Bidding Process- committee inquiry regarding selection of contractors

ESD uses "Lease-Leaseback" product delivery method for public contracting as defined by CA Uniform Construction Cost Accounting Commission (CUPCAA) to ensure projects are properly bid and no favoritism.

Including:

-Open Bid Process with ESD Board oversight.
-Minimum of 2 proposals on projects of any size. CUPCAA does not require bidding on project <\$45K.
- Interview of contractors(review of financials, ownership, history, litigation, timeliness, references, history of projects)
-Gross Max Price (GMP,) the guaranteed cost of project including contingency
-ESD has choice of subcontractors to ensure performance

Funding for projects was based on the Facilities Master Plan and needs assessment.

Population Projection

ESD looking at projected student population(review of birth rate) to project future need. Review of renovations vs. new construction.

New development near Capitol, "Arcadia," 250 homes and large commercial. Student population should be absorbed into existing schools.

Reclaimed Water

7 sites using reclaimed water for landscaping (CC, Chaboya, DH, EE, JFS, M, SO) other ESD sites reclaim. plumbing is not set up to reclaim.

VI. Next Meeting

Committee decided to hold next meeting after the close of Q2, going forward committee will meet 2nd Wednesday following close of quarter.

Next meeting January 13, 2016 at 9am.

VI. Adjournment

The meeting was adjourned at 10:25 am.

VI funding

**FINANCIAL ACTIVITY REPORT
2ND QUARTER OF 2015
(FROM 5/22/15 TO 6/30/15)**

DATE	REFERENCE	DESCRIPTION	AMOUNT EXPENDITURE
REVENUE			
6/12/2015	TF-150448	INTEREST FROM 21	(243.38)
		TOTAL	<u>(243.38)</u>
EXPENDITURE			
5/29/2015	PY-052915	BN-EOM 05/29/15	1,382.10
5/29/2015	PY-052915	BN-EOM 05/29/15	737.70
5/29/2015	PY-052915	BN-EOM 05/29/15	172.53
5/29/2015	PY-052915	BN-EOM 05/29/15	1,900.05
5/29/2015	PY-052915	BN-EOM 05/29/15	5.99
5/29/2015	PY-052915	BN-EOM 05/29/15	198.16
5/29/2015	PY-052915	PY-05/29 SINCLAIR, DAVID	12,076.58
6/04/2015	PO-540351	DANNIS WOLIVER KELLY	1,173.00
6/18/2015	PO-552339	DIVISION OF THE STATE ARCHITEC	5,250.00
6/18/2015	PO-552340	DIVISION OF THE STATE ARCHITEC	5,250.00
6/30/2015	EP-500275	AEDIS ARCHITECTURE	10,088.96
6/30/2015	EP-500276	AEDIS ARCHITECTURE	2,592.00
6/30/2015	EP-500277	AEDIS ARCHITECTURE	65,745.50
6/30/2015	EP-500240	AMAZON	76.05
6/30/2015	EP-500344	AZDOC INC.	1,235.00
6/30/2015	EP-500345	AZDOC INC.	8,100.00
6/30/2015	PY-063015	BN-EOM 06/30/15	1,846.57
6/30/2015	PY-063015	BN-EOM 06/30/15	982.35
6/30/2015	PY-063015	BN-EOM 06/30/15	229.74
6/30/2015	PY-063015	BN-EOM 06/30/15	1,900.05
6/30/2015	PY-063015	BN-EOM 06/30/15	7.96
6/30/2015	PY-063015	BN-EOM 06/30/15	263.46
6/30/2015	EP-500110	DANNIS WOLIVER KELLY	2,397.00
6/30/2015	EP-500332	DANNIS WOLIVER KELLY	3,136.50
6/30/2015	EP-500352	MOHAWK GROUP	70,601.05
6/30/2015	PY-063015	PY-06/30 SINCLAIR, DAVID	16,022.41
6/30/2015	EP-500351	STATE ROOFING SYSTEMS, INC.	249,274.30
6/30/2015	JE-150591	STATE ROOFING SYSTEMS, INC.	13,119.70
6/30/2015	EP-500348	VAVRINEK TRINE DAY & CO., LLP	<u>6,000.00</u>
		TOTAL EXPENDITURE	481,764.71

**FINANCIAL ACTIVITY REPORT
3RD QUARTER OF 2015
(FROM 07/01/2015 TO 09/09/2015)**

DATE	REFERENCE	DESCRIPTION	AMOUNT EXPENDITURE
REVENUE	N/A	N/A	-
EXPENDITURES			
7/9/2015	PO-620037	DIVISION OF THE STATE ARCHITECTURE	1,220.00
7/16/2015	PO-620038	DIVISION OF THE STATE ARCHITECTURE	1,360.00
7/29/2015	JE-160008	STATE ROOFING SYSTEM, INC.	(13,119.70)
7/30/2015	PO-620039	BLUEBEAM SOFTWARE	498.00
7/31/2015	PY-073115	BN-EOM 07/31/15 - PERS	1,446.67
7/31/2015	PY-073115	BN-EOM 07/31/15 - SSOC	773.22
7/31/2015	PY-073115	BN-EOM 07/31/15 - MEDI	180.83
7/31/2015	PY-073115	BN-EOM 07/31/15 - H &WL	1,702.46
7/31/2015	PY-073115	BN-EOM 07/31/15 - SUIN	6.28
7/31/2015	PY-073115	BN-EOM 07/31/15 - WCMP	219.56
7/31/2015	PY-073115	PY-07/31 SINCLAIR, DAVID	12,546.24
8/27/2015	PO-620030	ADVANCE SECURITY SYSTEM	19,760.00
8/27/2015	PO-620111	AMAZON	106.47
8/27/2015	PO-620111	AMAZON	136.89
8/27/2015	PO-620111	AMAZON	136.89
8/27/2015	PO-620150	FREMONT MILLWORK COMPANY	6,310.00
8/31/2015	PY-083115	BN-EOM 08/31/15 - PERS	1,490.07
8/31/2015	PY-083115	BN-EOM 08/31/15 - SSOC	795.93
8/31/2015	PY-083115	BN-EOM 08/31/15 - MEDI	186.14
8/31/2015	PY-083115	BN-EOM 08/31/15 - H & WL	1,702.46
8/31/2015	PY-083115	BN-EOM 08/31/15 - SUIN	6.46
8/31/2015	PY-083115	BN-EOM 08/31/15 - WCMP	225.97
8/31/2015	PY-083115	PY-08/31 SINCLAIR, DAVID	12,912.58
9/3/2015	PO-551757	MOHAWK FACTORING LLC	83,329.49
TOTAL EXPENDITURE			133,932.91

Evergreen School District Expenditures						
		Expenditures Year 2015				
		1st Qtr. 2015	2nd Qtr. 2015	3rd Qtr. 2015	4th Qtr. 2015	Total 2015 Expenditure
		Jan. 1, 2015 to Mar. 31, 2015	Apr. 1, 2015 to Jun. 30, 2015	Jul. 1, 2015 to Sep. 30, 2015	Oct. 1, 2015 to Dec. 31, 2015	
Finger Plan Schools						
Evergreen						
	Evergreen Recreation and Site Imp's					
	Evergreen Parking and Traffic Improvements	See Multi-Use	See Multi-Use	See Multi-Use	See Multi-Use	
	Evergreen CR Wing	See Multi-Use	See Multi-Use	See Multi-Use	See Multi-Use	
	Evergreen Mu/Library Conversion					
	Evergreen Multi-purpose Use Conversion	0.00	572.04	-		
	Evergreen Building Modernizations					
	Evergreen Security Camera System	0.00	0.00	19,760.00		
	Evergreen Acquire Property					
	Evergreen Total	0.00	572.04	19,760.00	-	20,332.04
Pod Schools						
Cadwallader						
	Cadwallader Recreation and Site Imp's					
	Cadwallader Relocate (E) CRs to Concrete Fndns					
	Cadwallader Preschool/DayCare Facilities					
	Cadwallader Building Modernizations					
	Cadwallader Fire Alarm Upgrade					
	Cadwallader Total	-	-	-	-	-
Holly Oak						
	Holly Oak Recreation and Site Imp's					
	Holly Oak CR's					
	Holly Oak Relocate (E) CRs to Concrete Fndns	See CR's	See CR's	See CR's	See CR's	
	Holly Oak Building Modernizations					
	Holly Oak Fire Alarm Upgrade					
	Holly Oak Total	-	-	-	-	-

Evergreen School District Expenditures						
		Expenditure Year 2015				
		1st Qtr. 2015	2nd Qtr. 2015	3rd Qtr. 2015	4th Qtr. 2015	Total 2015 Expenditure
		Jan. 1, 2015 to Mar. 31, 2015	Apr. 1, 2015 to Jun. 30, 2015	Jul. 1, 2015 to Sep. 30, 2015	Oct. 1, 2015 to Dec. 31, 2015	
Laurelwood						
	Laurelwood Recreation and Site Imp's					
	Laurelwood CR Building					
	Laurelwood New Admin Offices					
	Laurelwood Building Modernizations					
	Laurelwood Fire Alarm Upgrade					
	Laurelwood Total	-	-	-	-	-
OB Whaley						
	OB Whaley Recreation and Site Imp's					
	OB Whaley Modular CR Building					
	OB Whaley Classrooms Modernization	0.00	9,720.00			
	OB Whaley School Office Expansion & Renovation		7,842.00			
	OB Whaley Fire service / Security					
	OB Whaley Playground Safety Surface	50,383.87	0.00			
	OB Whaley Total	50,383.87	17,562.00	-	-	67,945.87
KR Smith						
	KR Smith Recreation and Site Imp's					
	KR Smith Site Work & Relocate Clstrm Bldgs					
	KR Smith Modernization - Window Replacement		5,250.00			
	KR Smith Outdoor Teaching Area	See Recreation & Site Imp's	See Recreation & Site Imp's	See Recreation & Site Imp's	See Recreation & Site Imp's	
	KR Smith Total	-	5,250.00	-	-	5,250.00
JJ Montgomery						
	JJ Montgomery Recreation and Site Imp's			1,220.00		
	JJ Montgomery Building Modernizations					
	JJ Montgomery Fire Alarm Upgrade					
	JJ Montgomery Total	-	-	1,220.00	-	1,220.00

Evergreen School District Expenditures						
		Expenditure Year 2015				
		1st Qtr. 2015	2nd Qtr. 2015	3rd Qtr. 2015	4th Qtr. 2015	Total 2015 Expenditure
		Jan. 1, 2015 to Mar. 31, 2015	Apr. 1, 2015 to Jun. 30, 2015	Jul. 1, 2015 to Sep. 30, 2015	Oct. 1, 2015 to Dec. 31, 2015	
Dove Hill						
	Dove Hill Recreation and Site Imp's	See Modernization	See Modernization	See Modernization	See Modernization	
	Dove Hill Phase I Modular Classroom Replacement	See Modernization	See Modernization	See Modernization	See Modernization	
	Dove Hill Phase I Modular Restroom	See Modernization	See Modernization	See Modernization	See Modernization	
	Dove Hill (E) CR New Foundations	See Modernization	See Modernization	See Modernization	See Modernization	
	Dove Hill Library Renovation					
	Dove Hill Multi-Use Renovation					
	Dove Hill Future Renovation - Specifications					
	Dove Hill Preschool/Day Care Facilities					
	Dove Hill Modernization					
	Dove Hill Fire Alarm Upgrade	See Modernization	See Modernization	See Modernization	See Modernization	
	Dove Hill Outdoor Teaching Area	See Modernization	See Modernization	See Modernization	See Modernization	
	Dove Hill Total	-	-	-	-	-
Norwood						
	Norwood Recreation and Site Imp's	See Modernization	See Modernization	See Modernization	See Modernization	
	Norwood Multi-Use Renovation					
	Norwood Office Renovation	See Multi-use	See Multi-use	See Multi-use	See Multi-use	
	Norwood Modular Library & CR Replacement	See Modernization	See Modernization	See Modernization	See Modernization	
	Norwood Outdoor Teaching Area	See Modernization	See Modernization	See Modernization	See Modernization	
	Norwood Phase II Modular Restroom	See Modernization	See Modernization	See Modernization	See Modernization	
	Norwood Modernization - Storage Cabinets	-	-	6,310.00		
	Norwood Total	-	-	6,310.00	-	6,310.00
"New" Schools						
Silver Oak						
	Silver Oak CR's					
	Silver Oak Bldg Modernization-Carpet tile, Rubber base		70,601.05	83,329.49		
	Silver Oak Stage Expansion	0.00	999.84			
	Silver Oak Fire Alarm Upgrade					
	Silver Oak Recreation and Site Imp's					
	Silver Oak Total	0.00	71,600.89	83,329.49	-	154,930.38

Evergreen School District Expenditures						
		Expenditure Year 2015				
		1st Qtr. 2015	2nd Qtr. 2015	3rd Qtr. 2015	4th Qtr. 2015	Total 2015 Expenditure
		Jan. 1, 2015 to Mar. 31, 2015	Apr. 1, 2015 to Jun. 30, 2015	Jul. 1, 2015 to Sep. 30, 2015	Oct. 1, 2015 to Dec. 31, 2015	
Matsumoto						
	Matsumoto CR's					
	Matsumoto Outdoor Teaching Area					
	Matsumoto Lunch Shelter					
	Matsumoto Recreation and Site Imp's					
	Matsumoto Fire Alarm Upgrade					
	Matsumoto Total	-	-	-	-	-
James F Smith						
	JFS Recreation and Site Imp's			-		
	JFS Outdoor Teaching Area					
	JFS Local Fire Authority Review Safety	0.00	1,359.00			
	JFS Total	0.00	1,359.00	-	-	1,359.00
CA Clark						
	CA Clark Outdoor Teaching Area					
	CA Clark Lunch Shelter					
	CA Clark Recreation and Site Imp's	-				
	CA Clark Total	-	-	-	-	-
Intermediate Schools						
Chaboya						
	Chaboya CR Building					
	Chaboya Recreation and Site Imp's					
	Chaboya Building & Improvement - Re-roofing	1,800.00	11,755.10	(13,119.70)		
	Chaboya Library Renovation		272,482.96			
	Chaboya Total	1,800.00	284,238.06	(13,119.70)	-	272,918.36
Quimby						
	Quimby Modular CR Replacement					
	Quimby Recreation and Site Imp's					
	Quimby Parking and Traffic Improvements					
	Quimby Science Classroom Conversion					
	Quimby Alarm Security Equipment					
	Quimby Building Modernizations					
	Quimby Total	-	-	-	-	-

Expenditure Year 2015						
		1st Qtr. 2015	2nd Qtr. 2015	3rd Qtr. 2015	4th Qtr. 2015	Total 2015 Expenditure
		Jan. 1, 2015 to Mar. 31, 2015	Apr. 1, 2015 to Jun. 30, 2015	Jul. 1, 2015 to Sep. 30, 2015	Oct. 1, 2015 to Dec. 31, 2015	
LeyVa	LeyVa Relocation Classroom Bldg					
	LeyVa Renovation of Admin Office					
	LeyVa New Nutrition Center					
	LeyVa New Tech Campus					
	LeyVa Recreation and Site Imp's					
	LeyVa Parking and Traffic Improvements	See Admin Office	See Admin Office	See Admin Office	See Admin Office	
	LeyVa Building Modernizations					
	LeyVa Total	-	-	-	-	-
District Support Facilities						
	Central Kitchen Modernization					
	District Renovation to House of IT Server Equipment					
	New Diesel Fueling Station					
	Upgrade CNG Fueling Station					
	Teacher Training Center					
	District Support Facilities Total	-	-	-	-	-
New Campuses						
New Arcadia School	Buildings and Site Work					
	Acquire Land					
	New Arcadia Site Total	-	-	-	-	-
Industrial School	Buildings and Site Work					
	Acquire Land					
	Industrial Site Total	-	-	-	-	-
Miscellaneous Projects						
	Solar Installation	-				
	Voice Data/TV Systems					
	Furniture and Computer Equipment	253,781.50	1,571.27	498.00		
	Miscellaneous Projects Total	253,781.50	1,571.27	498.00	-	255,850.77

Evergreen School District Revenue						
		1st Qtr. 2015 Jan. 1, 2015 to Mar. 31, 2015	2nd Qtr. 2015 Apr. 1, 2015 to Jun. 30, 2015	3rd Qtr. 2015 Jul. 1, 2015 to Sept. 30, 2015	4th Qtr. 2015 Oct. 1, 2015 to Dec. 31, 2015	Total 2015 Revenue
Measure I Bond Funds						
						\$ -
State Funds						
Land						
	Industrial					
	Arcadia					
New School						
	Industrial					
	Arcadia					
New Classroom Wings						
	Norwood					
	Millbrook					
Modernization						
	Rouleau (LeyVa)					
Developer Sources						
Land						
	Industrial					
	Arcadia					
Mitigation Fees						\$ -
City Amenities						
	Community Ctr/Baseball					\$ -
Other Revenue Sources						
Prior Building Program						
Deferred Maintenance						
CNS Funds						
Interest		0.00	(243.38)			(243.38)
			243.38	-		243.38
						-
Totals		\$ -	\$ -	0.00	\$ -	\$ -